Equality Impact Assessment Form

Policy/Procedure/Strategy:	Fraud Prevention and Response Plan Policy	Author/Owner: Ailsa Close	Signature:	John McLuckie
Review Due:	01/12/2017	Department/Section: Board		
Date of Assessment:	29/03/2017		Date:	29/03/2017

Step 1

Aim of proposed activity/decision/new or revised policy or procedure:

Argyll College UHI is fully committed to protecting the funds under its control and to ensure that the resources are utilised for their intended purposes only.
As such Argyll College's policy on fraud is: To treat all allegations of fraud extremely seriously; To investigate, appropriately, all allegations of fraud; To put in place and maintain procedures to prevent the occurrence of fraud, assess the risk of fraud, notifying fraud and investigating all instances appropriately; To offer appropriate education and awareness to Argyll College staff.

☐ New

☐ Revised

√ Existing

Who will be affected?	Who will be consulted?	Evidence available:
College Board of Governors, staff, students, partners and stakeholders.	College Board of Governors	Qualitative – Argyll College UHI Fraud Prevention Policy, Bribery Act (2010). Argyll College UHI Staff Discipline Policy, Argyll College UHI Student Discipline Policy, Argyll College UHI Whistleblowing Policy, Argyll College UHI **Board of Governors' Code of Conduct Policy,** Argyll College UHI Complaints Handling and Suggestions for Improvement Policy, Argyll College UHI Staff Grievance Policy, Argyll College UHI Bullying and Harassment Policy. Anecdotal – **Board of Governors'** feedback on the policy.

Step 2

Potential Positive/Negative/Neutral Impact Identified. P, N, N/I	Age	Disability	Gender Reassignment	Marriage/Civil Partnership	Pregnancy and Maternity	Race	Religion or Belief	Sex	Sexual Orientation
Eliminating Discrimination	N/I	N	N/I	N/I	N/I	N/I	N/I	N/I	N/I
Advancing Equality of Opportunity	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I
Promoting Good Relations	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I

Step 3

Action to be taken

- Consideration should be given to making the initial fraud reporting form available in appropriate accessible formats at the time of next policy review.
- Review of equality impact assessment whenever legislation or associated HR and/or Governance policies are updated or revised. .

Summary of EIA Outcome – please tick

√ No further action to be carried out
☐ Amendments or changes to be made
☐ Proceed with awareness of adverse impact
☐ Abandon process – Stop and Rethink

Please forward completed EIA forms to the Equality & Diversity Committee